

CHRISTOPHER KOHL'S FIRE DISTRICT
MINUTES OF BOARD MEETING
APRIL 12th, 2010
STATION 51

Meeting called to order at 7:00pm, 12 April, 2010. Pledge of Allegiance.

In Attendance: Deborah Dawson, Chairman
Margot Holmes, Vice Chairman, via telephone/speaker
James Oliver, Clerk/Treasurer
Electra VanEckhoutte, Fire Chief
Fire Department members were identified.

Agenda Item 3.

- A. The Minutes from the 8 March, 2010, Board Meeting was approved unanimously by the Board after a motion by Mr. Oliver, with a second by Mrs. Holmes.
- C. The status of the District Bank accounts for March, 2010, was given by Mr. Oliver. Mr. Oliver made a motion to approve the report, Mrs. Holmes seconded. The vote to accept the Treasurer's report was unanimous.
- B. Chief VanEckhoutte gave the Chief's report and discussed the status of the Department and activities of the members of the Department. Chief VanEckhoutte read a letter, which she presented to Chairman Dawson, outlining the Chief's concerns over the Chairman's remarks and statements during the last Board meeting and past meetings. Chief VanEckhoutte said that the Chairman had unfairly characterized the Department as being over budget, and had implied that the Chief and staff were not performing their duties properly.
- D. Correspondence of Interest: Chairman Dawson asked about a letter by the local Roundup newspaper columnist about the ISO rating. Chief VanEckhoutte said that would be brought up during the ISO agenda item.

Agenda item 4. Information/Discussion/Action on the new ISO rating for the District. The Chief had previously presented the Board Members with the results of the ISO examination held last fall. The District is now rated as a 6/8B District, vice an 8B/10 District. The Chief gave a presentation on the ISO evaluation process and the training and preparation needed to prepare for the evaluation. Chief Van Eckhoutte and the Board discussed the report, listing several areas of possible improvement. Various details of the Department's performance were discussed by the Board and Chief. Chief VanEckhoutte said that an insurance reduction for homeowners might be possible, depending on the company. Scott VanEckhoutte said that the County had installed a 20,000 gallon bladder in the Zane Grey Area. The Board thanked the Chief and Department for their hard work in preparing for and conducting the ISO examination.

Agenda item 5. Information/Discussion/Action on approval of a revised Mutual Aid Agreement between certain Fire Districts and Departments in Gila and Coconino Counties. The Chief and the Board discussed the new agreement, which was four years in preparing and getting various preliminary approvals. Mr. Oliver felt that the agreement was overburdened with legal clauses, but that the agreement was needed and had more good than bad in it. Mrs.

Dawson and Mrs. Holmes agreed. Mrs. Dawson asked about mapping requirements. Mr. Oliver made a motion to approve the revised Mutual Aid agreement, as previously described. Mrs. Holmes seconded. The vote to approve the Mutual Aid Agreement between certain Fire Districts and Departments in Gila and Coconino Counties was unanimous. Chairman Dawson will sign the Agreement.

Agenda item 6. Information/Discussion/Action on the District opening and using a Bank Account for non-tax revenue earned by the District. Mr. Oliver discussed this item, stating that AFDA had recommended a separate account be used for any non-tax revenues. Mr. Oliver said that he had information on a Wells Fargo business account having an eight dollar monthly fee, waived with an account balance of \$3000.00. Checks with two signatures were available, but the Bank would not be able to enforce the two signer requirement. The sources of non-tax revenue was discussed by the Board. The Board agreed that two signers, Board members only, would be needed on this account. The Board agreed to open the account as the Services Agreement money is received by the District. Budget accounting was discussed. Mr. Oliver said that money to be deposited in the account is included in the yearly budget. Mr. Oliver made a motion to open an account with Wells Fargo Bank, possibly in June, as Service Agreement money is received, to be used for non-tax revenue money, with two signature checks being required. Mrs. Holmes seconded, the vote to approve was unanimous.

Agenda item 7. Information/Discussion on upcoming Fiscal year (2011) budget. Chief VanEckhoutte presented the Board with her proposed budget for the upcoming fiscal year. The effect of the new tax revenue limitation law was discussed. Chief VanEckhoutte discussed the budget, saying that there was about \$40,000 in reductions, and wages were the same. The Chief said that due to the new engine delivery date and the down payment that was made, the next payment would be taken from this year's fund, with no capital expenditure shown next year for the engine. Mr. Oliver indicated for the record that the engine payment would be made on schedule. Various details in the proposed budget were discussed by the Board and Chief. The schedule for approving the budget was discussed, with an agenda item next month for Budget approval for publication and advertising. A public Hearing will be held following a thirty day period. Training funding was discussed by the Chief, with new policies being put in place by the Chief for payment. Capital funding was discussed. Possible reductions in tax revenues were discussed. Public comment was solicited, with no comments made.

Agenda item 8. Information on Future Agenda items. The approval of the Budget for publication and advertising only will be on next month's agenda. There were no other items.

Agenda item 9. Call to the Public. Mrs. Holmes indicated she was going to hang up and not participate in the rest of the meeting. There was no public comment.

Mr. Oliver made a motion to adjourn the meeting. Mrs. Dawson seconded, the vote to adjourn was unanimous.

Mrs. Dawson adjourned the meeting at 8:05 pm, 12 April, 2010

Submitted: 19 April, 2010, by James Oliver

Approved: _____ Chairman _____, 2010

DRAFT