CHRISTOPHER KOHL'S FIRE DISTRICT
MINUTES OF BOARD MEETING
JANUARY 12, 2009
STATION 51

Meeting called to order at 7:00 pm, 12 January, 2009. Pledge of Allegiance.

In Attendence: Deborah Dawson, Chairman Margot Holmes-Fish, Vice Chairman
James Oliver, Clerk/Treasurer Electra VanEckhoutte, Fire Chief
Dionne May, Administrative Assistant

Agenda Item 3.

A. The Minutes from the 8 December, 2008, Board Meeting was approved by the Board after a motion by Mr. Oliver and a second by Mrs. Holmes-Fish.

B. The status of the District Bank accounts for December, 2008, was given by Mr. Oliver and approved by Mrs. Dawson.

C. Chief VanEckhoutte gave the Chief's report and discussed the status of the Department and activities of the members of the Department. During the Chiefs Report, the VFIS Risk Assessment survey was mentioned by Chief VanEckhoutte. Mrs. Dawson had several questions concerning the assessment that she discussed with the Fire Chief. Agenda Item 5 had this subject listed for discussion. Chief VanEckhoutte gave the status of various items, and stated that the given reason for the assessment was the settled lawsuit involving the District and a former Fire Chief. Chief VanEckhoutte said she is making satisfactory progress on the concerns of the Insurance Company, and that most concerned record keeping. Chief VanEckhoutte said that the Department was going to a 48 hrs on, 96 hrs off schedule for Firefighters, and that there would be a Firefighter/EMT on duty around the clock. The Chief also said that a new Firefighter, Nick Fitch had just been hired. The Board members were asked to sign the paperwork necessary to change Banks for the online Direct Deposit accounts.

Agenda Item 4. Information/Discussion/Action on current Grant status, plans and payment schedules. Mr. Oliver said the reason he requested this item was that the State was behind in reimbursement to the District for Grant payments. There was concern that the money allotted to the Grant at the State level might by diverted for other purposes due to State budget problems. Mr. Oliver said the Grant Administrators had several conversations with the State Administrator, and were assured that the Grant money was going to remain for the Grant. In addition, the State Administrator found a misfiled report, and expedited the money due the District. A $31,000 check had just been received by the District. Mr. Oliver said the Grant was on schedule, and payment amounts by the District were in line with planned expenditures. No action at this time is needed.

Agenda Item 5. Information/Discussion on the results and actions necessary due to an Insurance Company Risk Assessment that was recently completed. This item was covered during the Chiefs Report.

Agenda Item 6. Information on future agenda items. There were no items presented. Mr. Oliver said that the only feedback from the Auditor had already been discussed and actions necessary were in place. These concerned the Chief reviewing and initialing the Bank Statements and all invoices.

Agenda item 7. Call to the Public. Scott VanEckhoutte said that Mr. Fitch lived in Tonto Village, and his proximity to Station 52 would be of benefit to the Department. He commented that it could possibly count towards Station 52 being considered as a manned station. There was no other comment.

Mrs. Dawson, after a motion by Mr. Oliver that was seconded by Mrs. Holmes-Fish, adjourned the meeting at 7:40pm, 12 January, 2009

Submitted : 16 January, 2009, by James Oliver Approved: _____ Chairman _____ ,2009